

## HAZARD REPORT FORM

A hazard is a situation which presents the potential for an incident, accident or near miss/hit. **Do not** use this form to report a near miss, incident or injury. There is a confidential incident, injury and near miss/hit form for that purpose.

Person submitting this report	
Name:	
Phone number:	

Hazard Details	
Date observed:	<input type="text"/>
Time observed:	<input type="text"/>
Description of hazard:	<div style="border: 1px solid black; height: 100px;"></div>
Location of hazard:	<div style="border: 1px solid black; height: 40px;"></div>

### Corrective Action

Using the Risk Matrix below, please determine the level of risk:

Very High   
  High   
  Medium   
  Low

		Potential Consequences					
		Minor injuries or discomfort. No medical treatment or measurable physical effects.	Injuries or illness requiring medical treatment. Temporary impairment.	Injuries or illness requiring hospital admission.	Injury or illness resulting in permanent impairment.	Fatality.	
		Not Significant	Minor	Moderate	Major	Severe	
Likelihood	Expected to occur regularly under normal circumstances	Almost Certain	Medium	High	Very High	Very High	Very High
	Expected to occur at some time	Likely	Medium	High	High	Very High	Very High
	May occur at some time	Possible	Low	Medium	High	High	Very High
	Not likely to occur in normal circumstances	Unlikely	Low	Low	Medium	Medium	High
	Could happen, but probably never will	Rare	Low	Low	Low	Low	Medium

**Corrective Action required:**

**Name Person responsible for Corrective Action**

**Date Corrective Action DUE**

**Date Corrective Action COMPLETED**